

Adult Helpers – Summer Holiday Swimming

Details of Roles

You are part of a team made up of a Lifeguard and two Adult Helpers, to operate safe and efficient swimming sessions, for the children and bystanders using the swimming pool.

A number of procedures have been put into operation to help achieve the above.

- Normal Operating Procedures Policy and Emergency Action Plan – please read

Adult Helper:

- Swimming Pool Register – This register and the collection of admission fees will be your main responsibility.
- Please can you arrive at the swimming pool 10 minutes before opening.
- The lifeguard in charge of your particular session will give you a register pack and cash box.
- You will be required to assist the lifeguard in the evacuation of the pool in the event of in any first aid or emergency situation.
- Please can you set up just inside the swimming pool entrance.
- It is important that you complete all sections of the register for each child using the pool. No child is to enter the water until their details are recorded in the register. Please add the time they leave.
- Children aged 8 and under must have a responsible adult (aged 16 or over) supervising them.
- Pre-school age children: A nominated adult must be in the pool with them. This adult can only supervise one child at once.
- Children of school age up to 8 years: A nominated adult must be supervising them (they can be poolside). This adult can supervise up to two children at once.
- The admission charge is £2.50 per child per 1 hour swim. Please charge an additional £2.50 fee for any children wishing to stay in the pool for the second hour. This will be at the lifeguard's discretion depending on numbers of children wishing to use the pool. Priority should be given to new arrivals for the second session to allow access to the pool to as many people as possible. The first aider's children will then be allocated a place. Following this if there are then more children than places who want to remain in the pool names will be pulled from a hat. If there is no one in the second group willing to take on the role of parent helper the parent helper's children take priority so that she/he can continue in their role.
- The Cash Box contains a £20.00 float.
- There will be an envelope for each swimming day dated appropriately. Please ensure you use the correct envelope when placing the takings inside remembering to leave a £20 float in the tin at all times. Please pass to the lifeguard at the end of the session who will arrange to deliver it to the school.
- Please leave the register pack and cash box in the box provide and ensure the Lifeguard is aware you have done so.